

Date: 28th May 2020

Self-collection schedule & Delivery arrangement

Dear Customers,

As announced on 19 May 2020, Singapore's Circuit Breaker will officially end on 1st June 2020 and the Government will allow resumption of businesses gradually in phases, with Phase 1 starting from 2nd June 2020. Our company is permitted to resume operations on 2nd June 2020 and we are required to adhere to Safe Management Guidelines at all times.

During this period we will reduce our physical manpower in the office and most of our employees will continue to work from home. As a result of that, please be informed that from 2nd June 2020 onwards the self-collection and delivery schedule will be changed as stated below until further notice:-

Self Collection Schedule & By Appointment Only

- Monday to Friday
 - 9.00am to 12.00pm

Delivery Schedule

- Monday to Friday
 - 9.00am to 5.00pm

Please be advised that all self-collection are to be done strictly based on appointment only. Kindly notify and make appointment with us **1 day before for self-collection.**

For delivery please advise your **site requirement** for delivery arrangement. Due to the expected strict safety requirement on site, we might experience delay for most of the deliveries hence affecting the number of deliveries that can be executed per day. We will try our best to fulfill your delivery requirement and please bear with us as you might experience possible delay in getting the goods delivered to you.

It should be noted that details, illustrations, general technical information and diagrams contained in this document are only general proposals and details which merely describe basic functions schematically. No precise dimensions are included. The applicator / customer is independently responsible for determining the suitability and completeness for the product in question. Adjacent structures are shown in schematic form only. All specifications and information must be adjusted or agreed in the light of local conditions and do not constitute work, detail or assembly plans. The technical specifications and information on the products contained in the Technical Data Sheets and system descriptions / approvals always have to be observed.



We appreciate your kind understanding for this temporary measures, and we will notify you as soon as our operation is back to normal.

Thanks for your continuous support



Mr. Yong Siew Seng
Managing Director

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